FY 7/1/24-6/30/25

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS BOARD

1125 11th Street	Budget Hearing Information
Cody, WY 82414	**Location:** 1125 11th Street
307-527-8550	**Date:** 7/11/2024
	Time: 5:30 PM
Park County	**Budget Prepared by:** Gerald L. Parker, Budget Officer

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

Board of Commissioners
Park County, Wyoming

Dear Commissioners:

The Joint Powers Board (JPB) does not receive tax revenue and has limited annual expenses. It does, however, regularly pass through funds received from the State of Wyoming and Federal Land Management Agencies.

Whenever personnel and/or equipment from any of the four member fire districts assists with a wildland fire in another jurisdiction, such as U.S. Forest Service or BLM, the JPB provides an invoice to the jurisdiction. Once payment has been received, it is passed through the JPB accounts and on to the responding district(s). In FY24-25, the JPB will continue to charge a 5% administrative fee for fire responses.

The Inter-Agency Dispatch Fee will increase for FY 24-25, from $500 to $1000. JPB will require an outside accounting audit due to FY 23-24 account balances exceeding $500,000. $5,000 has been budgeted for this audit.

The JPB has prepared and will submit a final budget for FY 2024-2025 in July 2024 to Park County and the State of Wyoming. A Wyoming Department of Audit F32 was filed with the State of WY in Septmeber of 2023.

Sincerely,

//ss// signature on file

Gerald L. Parker
Budget Officer & Fire Warden

S-B **RESERVE DESCRIPTION**

No current Reserve account

S-C

Names of Board Members	Date of End of Term
Jerry Faxon	12/31/25
Jerry Parker	12/31/27
Dave Hoffert	12/31/25
Robert D. Coe	12/31/24
Brodie Serres	12/31/25

Does the district have regular office hours exceeding 20 hours per week? **Yes**

If Yes, enter

Address of office:	1125 11th Street
City, State, Zip:	Cody, Wyoming 82414
Phone Number:	307-527-8550
Hours Open:	8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. M-F

Where are the minutes of your board meeting available for public review?
Jerry L. Parker 1125 11th Street, Cody, Wyoming 82414

How and where are the notices of meeting posted for the public?
Published in local newspaper, Cody Enterprise

Where are the public meetings held?
Fire Hall 1125 11th Street, Cody, Wyoming 82414

FINAL BUDGET SUMMARY

	OVERVIEW	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	**Total Budgeted Expenditures**	$19,677	$662,429	$483,840	$483,840
S-2	**Total Principal to Pay on Debt**	$0	$0	$0	$0
S-3	**Total Change to Restricted Funds**	$0	$0	$0	$0
S-4	**Total General Fund and Forecasted Revenues Available**	$21,923	$697,833	$535,404	$535,404
S-5	*Amount requested from County Commissioners*	$0	$0	$0	$0
S-6	**Additional Funding Needed :**			$0	$0
	Projected Surplus:			$51,563	$51,563

	REVENUE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	**Operating Revenues**	$0	$0	$0	$0
S-8	**Tax levy (From the County Treasurer)**	$0	$0	$0	$0
S-9	**Government Support**	$17,122	$693,032	$500,000	$500,000
S-10	**Grants**	$0	$0	$0	$0
S-11	**Other County Support (Not from Co. Treas.)**	$0	$0	$0	$0
S-12	**Miscellaneous**	$0	$0	$0	$0
S-13	**Other Forecasted Revenue**	$0	$0	$0	$0
S-14	**Total Revenue**	$17,122	$693,032	$500,000	$500,000

	EXPENDITURE SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	**Capital Outlay**	$0	$0	$0	$0
S-16	**Interest and Fees On Debt**	$0	$0	$0	$0
S-17	**Administration**	$2,254	$2,134	$7,650	$7,650
S-18	**Operations**	$17,423	$660,295	$476,190	$476,190
S-19	**Indirect Costs**	$0	$0	$0	$0
S-20R	**Expenditures paid by Reserves**	$0	$0	$0	$0
S-20	**Total Expenditures**	$19,677	$662,429	$483,840	$483,840

	DEBT SUMMARY	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	**Principal Paid on Debt**	$0	$0	$0	$0

	CASH AND INVESTMENTS	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	**TOTAL GENERAL FUNDS**	$4,801	$4,801	$35,404	$35,404
	Summary of Reserve Funds				
S-23	**Beginning Balance in Reserve Accounts**				
S-24	a. Sinking and Debt Service Funds	$0	$0	$0	$0
S-25	b. Reserves	$0	$0	$0	$0
S-26	c. Bond Funds	$0	$0	$0	$0
	Total Reserves (a+b+c)	$0	$0	$0	$0
S-27	**Amount to be added**				
S-28	a. Sinking and Debt Service Funds	$0	$0	$0	$0
S-29	b. Reserves	$0	$0	$0	$0
S-30	c. Bond Funds	$0	$0	$0	$0
	Total to be added (a+b+c)	$0	$0	$0	$0
S-31	**Subtotal**	$0	$0	$0	$0
S-32	**Less Total to be spent**	$0	$0	$0	$0
S-33	**TOTAL RESERVES AT END OF FISCAL YEAR**	$0	$0	$0	$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/11/2024

DISTRICT ADDRESS: 1125 11th Street
Cody, WY 82414

PREPARED BY: Gerald L. Parker, Budget Officer

DISTRICT PHONE: 307-527-8550

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS E
NAME OF DISTRICT/BOARD

FYE 6/30/2025

PROPERTY TAXES AND ASSESSMENTS

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-1	**Property Taxes and Assessments Received**					
R-1.1	**Tax Levy (From the County Treasurer)**	**4001**				
R-1.2	Other County Support (see note on the right)	**4005**				

FORECASTED REVENUE

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
R-2	**Revenues from Other Governments**					
R-2.1	State Aid	**4211**				
R-2.2	Additional County Aid (non-treasurer)	**4237**				
R-2.3	City (or Town) Aid	**4237**				
R-2.4	Other (Specify)	**4237**	$17,122	$693,032	$500,000	$500,000
R-2.5	**Total Government Support**		$17,122	$693,032	$500,000	$500,000
R-3	**Operating Revenues**					
R-3.1	Customer Charges	**4300**				
R-3.2	Sales of Goods or Services	**4300**				
R-3.3	Other Assessments	**4503**				
R-3.4	**Total Operating Revenues**		$0	$0	$0	$0
R-4	**Grants**					
R-4.1	Direct Federal Grants	**4201**				
R-4.2	Federal Grants thru State Agencies	**4201**				
R-4.3	Grants from State Agencies	**4211**				
R-4.4	**Total Grants**		$0	$0	$0	$0
R-5	**Miscellaneous Revenue**					
R-5.1	Interest	**4501**				
R-5.2	Other: Specify _____	**4500**				
R-5.3	Other: Additional _____					
R-5.4	**Total Miscellaneous**		$0	$0	$0	$0
R-5.5	**Total Forecasted Revenue**		$17,122	$693,032	$500,000	$500,000

R-6	**Other Forecasted Revenue**					
R-6.1	a. Other past due as estimated by Co. Treas.	**4004**				
R-6.2	b. Other forecasted revenue (specify):					
R-6.3	_____	**4500**				
R-6.4	_____	**4500**				
R-6.5	_____					
R-6.6	**Total Other Forecasted Revenue (a+b)**		$0	$0	$0	$0

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS BO
NAME OF DISTRICT/BOARD

FYE 6/30/2025

CAPITAL OUTLAY BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-1	**Capital Outlay**					
E-1.1	Real Property	**6201**				
E-1.2	Vehicles	**6210**				
E-1.3	Office Equipment	**6211**				
E-1.4	Other (Specify)					
E-1.5		**6200**				
E-1.6		**6200**				
E-1.7						
E-1.8	**TOTAL CAPITAL OUTLAY**		$0	$0	$0	$0

ADMINISTRATION BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-2	**Personnel Services**					
E-2.1	Administrator	**7002**				
E-2.2	Secretary	**7003**				
E-2.3	Clerical	**7004**				
E-2.4	Other (Specify)					
E-2.5		**7005**				
E-2.6		**7005**				
E-2.7						
E-3	**Board Expenses**					
E-3.1	Travel	**7011**				
E-3.2	Mileage	**7012**				
E-3.3	Other (Specify)					
E-3.4	Budget Advertising	**7013**	$254	$134	$150	$150
E-3.5	WY Fire Advisory Board Dues	**7013**	$500	$500	$500	$500
E-3.6						
E-4	**Contractual Services**					
E-4.1	Legal	**7021**	$1,000	$1,000	$1,000	$1,000
E-4.2	Accounting/Auditing	**7022**	$0	$0	$5,000	$5,000
E-4.3	Other (Specify)					
E-4.4		**7023**				
E-4.5		**7023**				
E-4.6						
E-5	**Other Administrative Expenses**					
E-5.1	Office Supplies	**7031**				
E-5.2	Office equipment, rent & repair	**7032**				
E-5.3	Education	**7033**				
E-5.4	Registrations	**7034**				
E-5.5	Other (Specify)					
E-5.6	Inter-Agency Dispatch	**7035**	$500	$500	$1,000	$1,000
E-5.7		**7035**				
E-5.8						
E-6	**TOTAL ADMINISTRATION**		$2,254	$2,134	$7,650	$7,650

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS BO

FYE 6/30/2025

OPERATIONS BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-7	**Personnel Services**					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4		7204				
E-7.5		7204				
E-7.6						
E-8	**Travel**					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3		7212				
E-8.4		7212				
E-8.5						
E-9	**Operating supplies (List)**					
E-9.1		7220				
E-9.2		7220				
E-9.3		7220				
E-9.4		7220				
E-9.5						
E-10	**Program Services (List)**					
E-10.1		7230				
E-10.2		7230				
E-10.3		7230				
E-10.4		7230				
E-10.5						
E-11	**Contractual Arrangements (List)**					
E-11.1		7400				
E-11.2		7400				
E-11.3		7400				
E-11.4		7400				
E-11.5						
E-12	**Other operations (Specify)**					
E-12.1	Fire Fighting Reimbursements (pass through)	7450	$17,423	$660,295	$476,190	$476,190
E-12.2		7450				
E-12.3		7450				
E-12.4		7450				
E-12.5						
E-13	**TOTAL OPERATIONS**		$17,423	$660,295	$476,190	$476,190

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS BO

FYE 6/30/2025

INDIRECT COSTS BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
E-14	**Insurance**					
E-14.1	Liability	**7502**				
E-14.2	Buildings and vehicles	**7503**				
E-14.3	Equipment	**7504**				
E-14.4	Other (Specify)					
E-14.5		**7505**				
E-14.6		**7505**				
E-14.7						
E-15	**Indirect payroll costs:**					
E-15.1	FICA (Social Security) taxes	**7511**				
E-15.2	Workers Compensation	**7512**				
E-15.3	Unemployment Taxes	**7513**				
E-15.4	Retirement	**7514**				
E-15.5	Health Insurance	**7515**				
E-15.6	Other (Specify)					
E-15.7		**7516**				
E-15.8		**7516**				
E-15.9						
E-17	**TOTAL INDIRECT COSTS**		$0	$0	$0	$0

DEBT SERVICE BUDGET

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
D-1	**Debt Service**					
D-1.1	Principal	**6401**				
D-1.2	Interest	**6410**				
D-1.3	Fees	**6420**				
D-2	**TOTAL DEBT SERVICE**		$0	$0	$0	$0

Final Budget

PARK COUNTY FIRE DISTRICTS JOINT POWERS B — FYE 6/30/2025

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		DOA Chart of Accounts	End of Year 2022-2023 Actual	Beginning 2023-2024 Estimated	Beginning 2024-2025 Proposed	Final Approval
C-1	**Balances at Beginning of Fiscal Year**					
C-1.1	General Fund Checking	**1010**	$4,801	$4,801	$35,404	$35,404
C-1.2	Savings and Investments	**1040**		$0		
C-1.3	General Fund CD Balance	**1050**		$0		
C-1.4	All Other Funds	**1020**		$0		
C-1.5	Reserves (From Below)		$0	$0	$0	$0
C-1.6	**Total Estimated Cash and Investments on Hand**		$4,801	$4,801	$35,404	$35,404
C-2	**General Fund Reductions:**					
C-2.1	a. Unpaid bills at FYE	**2010**				
C-2.2	b. Reserves		$0	$0	$0	$0
C-2.3	**Total Deductions (a+b)**		$0	$0	$0	$0
C-2.4	**Estimated Non-Restricted Funds Available**		$4,801	$4,801	$35,404	$35,404

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
SINKING & DEBT SERVICE FUNDS	**1070**				
C-3					
C-3.1 Beginning Balance in Reserve Account (**end of previous year**)			$0	$0	
C-3.2 *Date of Reserve Approval in Minutes:* _____					
C-3.3 Amount to be added to the reserve					
C-3.4 *Date of Reserve Approval in Minutes:* _____					
C-3.5 SUB-TOTAL		$0	$0	$0	$0
C-3.6 Identify the amount and project to be spent					
C-3.7 a. _____					
C-3.8 b. _____					
C-3.9 c. _____					
C-3.10 *Date of Reserve Approval in Minutes:* _____					
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)		$0	$0	$0	$0
C-3.12 Balance to be retained		$0	$0	$0	$0

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
RESERVES	**1090**				
C-4					
C-4.1 Beginning Balance in Reserve Account (end of previous year)			$0	$0	
C-4.2 *Date of Reserve Approval in Minutes:* _____					
C-4.3 Amount to be added to the reserve					
C-4.4 *Date of Reserve Approval in Minutes:* _____					
C-4.5 SUB-TOTAL		$0	$0	$0	$0
C-4.6 Identify the amount and project to be spent					
C-4.7 a. _____					
C-4.8 b. _____					
C-4.9 c. _____					
C-4.10 *Date of Reserve Approval in Minutes:* _____					
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)		$0	$0	$0	$0
C-4.12 Balance to be retained		$0	$0	$0	$0

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
BOND FUNDS	**1060**				
C-5					
C-5.1 Beginning Balance in Reserve Account (end of previous year)			$0	$0	
C-5.2 *Date of Reserve Approval in Minutes:* _____					
C-5.3 Amount to be added to the reserve					
C-5.4 *Date of Reserve Approval in Minutes:* _____					
C-5.5 SUB-TOTAL		$0	$0	$0	$0
C-5.6 Identify the amount and project to be spent					
C-5.7 *Date of Reserve Approval in Minutes:* _____					
C-5.8 Balance to be retained		$0	$0	$0	$0
C-5.9 TOTAL TO BE SPENT		$0	$0	$0	$0